

## QUT Law Library - AGLC4 Quick Reference Guide

**Please note:** This guide provides examples for selected common references. [AGLC4](#) is the definitive guide for the rules and procedures to follow in referencing primary and secondary sources and [QUT cite|write - AGLC](#) provides additional examples.

Footnote Template	Subsequent References Template	Bibliography Example
<b>Primary Materials</b>		
<b>Cases - Reported Decisions - AGLC4 Rules 2.1-2.2</b>		
<i>Case Name</i> (Year)/[Volume] Law Report Series Starting Page, Pinpoint ( <i>'Short Title'</i> ).	<i>Short Title</i> (n Footnote Number) Pinpoint.	
<i>Australian Woollen Mills Pty Ltd v The Commonwealth</i> (1953) 92 CLR 424 ( <i>'Australian Woollen Mills'</i> ).	<i>Australian Woollen Mills</i> (n 3) 424.	<i>Australian Woollen Mills Pty Ltd v The Commonwealth</i> (1953) 92 CLR 424
<i>Aldrick v EM Investments (QLD) Pty Ltd</i> [2000] 2 Qd R 346, 347 ( <i>'Aldrick'</i> ).	<i>Aldrick</i> (n 4) 348.	<i>Aldrick v EM Investments (QLD) Pty Ltd</i> [2000] 2 Qd R 346
<b>Cases - Unreported Decisions with Medium Neutral Citation - AGLC4 Rule 2.3</b>		
<i>Case Name</i> [Year] Unique Court Identifier Judgment Number, [Pinpoint] ( <i>'Short Title'</i> ).	<i>Short Title</i> (n Footnote Number) Pinpoint.	
<i>Howarth v Miotti</i> [2009] QSC 96 ( <i>'Howarth'</i> ).	<i>Howarth</i> (n 5) [141].	<i>Howarth v Miotti</i> [2009] QSC 96
<b>Cases - Unreported Decisions without Medium Neutral Citation - AGLC4 Rule 2.3</b>		
<i>Case Name</i> (Court, Judge/s, Day Month Year) Pinpoint ( <i>'Short Title'</i> ).	<i>Short Title</i> (n Footnote Number) Pinpoint.	
<i>Ross v Chambers</i> (Supreme Court of the Northern Territory, Kriewaldt J, 5 April 1956) 77-8 ( <i>'Ross'</i> ).	<i>Ross</i> (n 10) 79.	<i>Ross v Chambers</i> (Supreme Court of the Northern Territory, Kriewaldt J, 5 April 1956)

Footnote Template	Subsequent References Template	Bibliography Example
<b>Legislative Materials</b>		
<b>Acts and Regulations - AGLC4 Rules 3.1.1 -3.1.7</b>		
Title Year (Jurisdiction) Pinpoint ('Short Title').	Short Title (n Footnote Number) Pinpoint.	
<i>Personal Injuries Proceedings Act 2002</i> (Qld) ('PIP Act').	<i>PIP Act</i> (n 63) s 2.	<i>Personal Injuries Proceedings Act 2002</i> (Qld)
<b>Bills - AGLC4 Rule 3.2</b>		
Title Year (Jurisdiction) Pinpoint ('Short Title').	Short Title (n Footnote Number) Pinpoint.	
Carbon Pollution Reduction Scheme Bill 2009 (Cth) ('CPRS Bill').	CPRS Bill (n 13) cl 83.	Carbon Pollution Reduction Scheme Bill 2009 (Cth)
<b>Explanatory Memorandum - AGLC4 Rules 3.7</b>		
Explanatory Memorandum, Bill Citation Pinpoint ('Short Title').	Explanatory Memorandum, Short Title (n Footnote Number) Pinpoint.	
Explanatory Memorandum, Administrative Decisions (Judicial Review) Bill 1977 (Cth) ('ADJR Bill').	Explanatory Memorandum, ADJR Bill (n 105).	Explanatory Memorandum, Administrative Decisions (Judicial Review) Bill 1977 (Cth)
<b>Hansard - AGLC4 Rule 7.5.1</b>		
Jurisdiction, <i>Parliamentary Debates</i> , Chamber, Full Date of Debate, Pinpoint (Name of Speaker) ('Short Title').	Short Title (n Footnote Number) Pinpoint.	
Queensland, <i>Parliamentary Debates</i> , Legislative Assembly, 31 October 2018, 3183 (YM D'Ath, Attorney-General and Minister for Justice) (' <i>Human Rights Bill Explanatory Speech</i> ').	<i>Human Rights Bill Explanatory Speech</i> (n 8) 3185.	Queensland, <i>Parliamentary Debates</i> , Legislative Assembly, 31 October 2018

<b>Secondary Sources</b>		
<b>Journal Articles - AGCL4 Rule 5.1-5.7</b>		
Author, 'Title' (Year) Volume(Issue) <i>Journal</i> Starting page, Pinpoint.	Author Surname (n Footnote Number) Pinpoint.	
Madeline Baker, 'Blue Sky Mine: Environmental Risk Disclosure in Australia' (2018) 35(5) <i>Environmental and Planning Law Journal</i> 519, 519.	Baker (n 12) 525.	Baker, Madeline, 'Blue Sky Mine: Environmental Risk Disclosure in Australia' (2018) 35(5) <i>Environmental and Planning Law Journal</i> 519
<b>Books including ebooks - AGCL4 Rule 6.1-6.9</b>		
Author(s), <i>Title</i> (Publication Details) Pinpoint.	Author Surname (n Footnote Number) Pinpoint.	
Linda Fisher and Mieke Brandon, <i>Mediating with Families</i> (Lawbook, 3 <sup>rd</sup> ed, 2012) 115.	Fisher and Brandon (n 22) 120.	Fisher, Linda and Mieke Brandon, <i>Mediating with Families</i> (Lawbook, 3 <sup>rd</sup> ed, 2012)
<b>Chapters in Edited Books - AGCL4 Rule 4.1.3 and Rule 6.1-6.9</b>		
Author, 'Chapter Title' in Editor (ed/s), <i>Title</i> (Publication Details) Starting Page, Pinpoint.	Author Surname (n Footnote Number) Pinpoint.	
Keryn Ruska and Zoe Rathus, 'Backford v Backford [2017] FamCAFC 1' in Nicole Watson and Heather Douglas (eds), <i>Indigenous Legal Judgments: Bringing Indigenous Voices into Judicial Decision Making</i> (Routledge, 2021) 223, 224.	Ruska and Rathus (n 29) 225.	Ruska, Keryn and Rathus, Zoe, 'Backford v Backford [2017] FamCAFC 1' in Nicole Watson and Heather Douglas (eds), <i>Indigenous Legal Judgments: Bringing Indigenous Voices into Judicial Decision Making</i> (Routledge, 2021) 223
<b>Reports - AGLC4 Chapter 7 - Reports</b>		
Author, <i>Title</i> (Document Type/Series No Document Number, Full Date) Pinpoint (' <i>Short Title</i> ').	<i>Short Title</i> (n Footnote Number) Pinpoint.	
<i>Review of the Law of Negligence</i> (Final Report, September 2002) 37-57 (' <i>Ipp Report</i> ').	<i>Ipp Report</i> (n 2) 25-26 [1.4]-[1.6].	<i>Review of the Law of Negligence</i> (Final Report, September 2002)

<b>Online Dictionaries - AGLC4 Rule 7.6</b>		
<i>Dictionary Title</i> (online at Date of Retrieval) 'Entry Title' (def Definition Number) (' <i>Short Title</i> ').	<i>Short Title</i> (n Footnote Number) Pinpoint.	
<i>Encyclopaedic Australian Legal Dictionary</i> (online at 20 February 2018) 'duty of care' (def 1) (' <i>Encyclopaedic Australian Legal Dictionary</i> ').	<i>Encyclopaedic Australian Legal Dictionary</i> (n 2) 'reasonable foreseeability'.	LexisNexis, <i>Encyclopaedic Australian Legal Dictionary</i> (online at 20 February 2018)
<b>Hardcopy Dictionaries - AGLC4 Rule 7.6</b>		
<i>Dictionary Title</i> , (Edition Number ed, Publication Year) 'Entry Title' (def Definition Number) (' <i>Short Title</i> ').	<i>Short Title</i> (n Footnote Number) Pinpoint.	
<i>Macquarie Dictionary</i> , (7 <sup>th</sup> ed, 2018) 'demise' (def 4) (' <i>Macquarie Dictionary</i> ').	<i>Macquarie Dictionary</i> (n 4) 'death'.	Macquarie Library, <i>Macquarie Dictionary</i> (7 <sup>th</sup> ed, 2018)
<b>Online Legal Encyclopedias - AGLC4 Rule 7.7</b>		
Publisher, <i>Title of Encyclopaedia</i> (online at Date of Retrieval) Title Number Name of Title, 'Chapter Number Name of Chapter' [Paragraph] (' <i>Short Title</i> ').	<i>Short Title</i> (n Footnote Number) Paragraph.	
Thomson Reuters, <i>The Laws of Australia</i> (online at 15 February 2018) 2 Administrative Law, '2.3 Access to Information' [2.3.10] (' <i>The Laws of Australia</i> ').	<i>The Laws of Australia</i> (n 28) [2.3.15].	Thomson Reuters, <i>The Laws of Australia</i> (online at 15 February 2018)
<b>Printed/Hardcopy Legal Encyclopedias- AGLC4 Rule 7.7</b>		
Publisher, <i>Title of Encyclopedia</i> , vol Volume Number (at Full Date) Title Number Name of Title, 'Chapter Number Name of Chapter' [Paragraph] (' <i>Short Title</i> ').	<i>Short Title</i> (n Footnote Number) Paragraph.	
LexisNexis, <i>Halsbury's Laws of Australia</i> , vol 15 (at 25 May 2009) 235 Insurance, '2 General Principles' [235-270] (' <i>Halsbury's Laws of Australia</i> ').	<i>Halsbury's Laws of Australia</i> (n 16) [235-290].	LexisNexis, <i>Halsbury's Laws of Australia</i> (at 25 May 2009)

<b>Online Looseleaf Services (Commentaries) - Author - AGLC4 Rule 7.8</b>		
Author, Publisher, <i>Title</i> (online at Date of Retrieval) [Pinpoint].	Author Surname (n Footnote Number) Pinpoint.	
JW Carter, LexisNexis, <i>Carter on Contract</i> (online at 20 February 2018) [04-001].	Carter (n 20) [05-001].	Carter, JW, LexisNexis, <i>Carter on Contract</i> (online at 20 February 2018)
<b>Online Looseleaf Services (Commentaries) – No Author - AGLC4 Rule 7.8</b>		
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CCH Australia, <i>Australian Intellectual Property Commentary</i> , (online at 20 February 2018) [¶7-000] ( <i>Australian IP Commentary</i> ).	<i>Australian IP Commentary</i> (n 6) [¶7-090].	CCH Australia, <i>Australian Intellectual Property Commentary</i> , (online at 20 February 2018)
<b>Online Newspaper - AGLC4 Rules 7.11</b>		
Author, 'Title', <i>Newspaper</i> (online, Full Date) [Pinpoint] <URL> ( <i>Short Title</i> ).	Author Surname (n Footnote Number).	
Owen Bowcott, 'Trolling Legislation Needs to Be Simplified, says Law Commission', <i>The Guardian</i> (online, 13 July 2016) < <a href="https://www.theguardian.com/technology/2016/jul/13/trolling-legislation-needs-to-be-simplified-says-law-commission">https://www.theguardian.com/technology/2016/jul/13/trolling-legislation-needs-to-be-simplified-says-law-commission</a> >.	Bowcott (n 8).	Bowcott, Owen, 'Trolling Legislation Needs to Be Simplified, says Law Commission', <i>The Guardian</i> (online, 13 July 2016) < <a href="https://www.theguardian.com/technology/2016/jul/13/trolling-legislation-needs-to-be-simplified-says-law-commission">https://www.theguardian.com/technology/2016/jul/13/trolling-legislation-needs-to-be-simplified-says-law-commission</a> >
<b>Printed Newspaper - AGLC4 Rules 7.11</b>		
Author, 'Title', <i>Newspaper</i> (Place of Publication, Full Date) Pinpoint.	Author Surname (n Footnote Number) Pinpoint.	
Kay Dibben, 'An Unhealthy Culture Tribunal's Chief Sacked for Speaking Out', <i>The Courier Mail</i> (Brisbane, 29 December 2018) 4.	Dibben (n 6) 4.	Dibben, Kay, 'An Unhealthy Culture Tribunal's Chief Sacked for Speaking Out', <i>The Courier Mail</i> (Brisbane, 29 December 2018)

<b>Internet Materials – Author - AGLC4 Rules 7.15</b>		
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Jeremy Gans, 'News: The Court Reveals a Legal Scandal', <i>Opinions on High</i> (Blog Post, 3 December 2018) < <a href="http://blogs.unimelb.edu.au/opinionsonhigh/2018/12/03/news-the-court-reveals-a-legal-scandal/">http://blogs.unimelb.edu.au/opinionsonhigh/2018/12/03/news-the-court-reveals-a-legal-scandal/</a> >.	Gans (n 3).	Gans, Jeremy, 'News: The Court Reveals a Legal Scandal', <i>Opinions on High</i> (Blog Post, 3 December 2018) < <a href="http://blogs.unimelb.edu.au/opinionsonhigh/2018/12/03/news-the-court-reveals-a-legal-scandal/">http://blogs.unimelb.edu.au/opinionsonhigh/2018/12/03/news-the-court-reveals-a-legal-scandal/</a> >
<b>Internet Materials – Authored by a body - AGLC4 Rules 7.15</b>		
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'Unlawful Operators', <i>Legal Services Commission</i> (Web Page, 18 January 2019) < <a href="https://www.lsc.qld.gov.au/discipline/disciplinary-and-other-relevant-regulatory-decisions/unlawful-operators">https://www.lsc.qld.gov.au/discipline/disciplinary-and-other-relevant-regulatory-decisions/unlawful-operators</a> > ('Unlawful Operators').	Unlawful Operators (n 31).	'Unlawful Operators', <i>Legal Services Commission</i> (Web Page, 18 January 2019) < <a href="https://www.lsc.qld.gov.au/discipline/disciplinary-and-other-relevant-regulatory-decisions/unlawful-operators">https://www.lsc.qld.gov.au/discipline/disciplinary-and-other-relevant-regulatory-decisions/unlawful-operators</a> >
<b>International materials</b>		
<b>Treaty - AGLC4 Chapter 8</b>		
<i>Treaty Title</i> , Parties' Names, Date Opened for Signature or Signed, Treaty Series (Date of Entry into Force) Pinpoint ('Short Title').	<i>Short Title</i> (n Footnote Number) Pinpoint.	
<i>Convention on the Rights of the Child</i> , opened for signature 20 November 1989, 1577 UNTS 3 (entered into force 2 September 1990) (' <i>Convention on the Rights of the Child</i> ').	<i>Convention on the Rights of the Child</i> (n 2) art 3(1).	<i>Convention on the Rights of the Child</i> , opened for signature 20 November 1989, 1577 UNTS 3 (entered into force 2 September 1990)
<b>United Nations Materials - AGLC4 Chapter 9</b>		
Author, <i>Title</i> , Resolution or Decision Number, Official Records, Committee Number, Session (and Part number), Meeting Number, Agenda Item, Supplement, UN Document Number (Full Date) Annex [Pinpoint Reference] ('Short Title').	<i>Short Title</i> (n Footnote Number) Pinpoint.	

<i>United Nations Millennium Declaration, GA Res55/2, UN Doc A/RES/55/2 (18 September 2000, adopted 8 September 2000) (Short Title).</i>	<i>UN Millenium Declaration (n 2) para 23.</i>	<i>United Nations Millennium Declaration, GA Res55/2, UN Doc A/RES/55/2 (18 September 2000, adopted 8 September 2000)</i>
<b>International Economic materials - AGLC4 Chapter 13</b>		
<i>Marrakesh Agreement Establishing the World Trade Organization, opened for signature 15 April 1994, 1867 UNTS 3 (entered into force 1 January 1995) Pinpoint to Relevant Annex ('Title of Agreement of Understanding') Pinpoint within Relevant Annex ('Short Title').</i>	<i>Short Title (n Footnote Number) Pinpoint.</i>	
<i>Marrakesh Agreement Establishing the World Trade Organization, opened for signature 15 April 1994, 1867 UNTS 3 (entered into force 1 January 1995) annex 1A ('General Agreement on Tariffs and Trade') art III(4) ('GATT 1994').</i>	<i>GATT 1994 (n 8) art 1(1).</i>	<i>Marrakesh Agreement Establishing the World Trade Organization, opened for signature 15 April 1994, 1867 UNTS 3 (entered into force 1 January 1995) annex 1A ('General Agreement on Tariffs and Trade')</i>

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